



## Data Transition Intern

### **Do you want to advance racial and economic justice while tackling climate change?**

Join our innovative non-profit and be part of a talented diverse team driven to expand access to climate solutions and green jobs across Massachusetts. Our mission is to accelerate an *inclusive* clean energy economy. We work hand-in-hand with cities and local community organizations to connect communities of color, non-English speakers, and renters to energy-saving programs and affordable renewable energy. These programs help families and businesses save money, make their homes healthier, and combat climate change. We are also increasing green career opportunities for people of color, multilingual individuals, and women.

We are seeking a detail-oriented intern to join our team and assist with migrating our donor database from spreadsheets into Salesforce. This is an excellent opportunity to gain hands-on experience using Salesforce, a leading CRM platform while supporting our mission to advance racial, economic, and climate justice.

### **Key Responsibilities:**

- Assist with exporting donor data from spreadsheets and importing it into Salesforce
- Clean, organize, and map donor data for migration into Salesforce
- Conduct data audits to identify and resolve inconsistencies before and after migration
- Provide ad-hoc support for Salesforce-related tasks as needed

### **Qualifications:**

- Strong attention to detail and accuracy in managing data
- Proficiency in Excel or Google Sheets with ability to organize and analyze data
- Familiarity with CRM concepts and preferably some Salesforce experience
- Excellent communication skills and ability to work independently and on a team
- Passion for advancing social and climate justice

### **Hours and Compensation:**

- \$18/hour
- Up to 20 hours per week for up to 12 weeks in the spring
- Flexible work (hours or location) with periodic in-person meetings.
- Relaxed dress code.

If you are looking for a challenging and rewarding internship opportunity to further develop your skills in data analysis and gain hands-on experience in a dynamic team environment, we encourage you to apply.

**To apply, please email a brief cover letter and resume to [jimmy@allinenergy.org](mailto:jimmy@allinenergy.org) with the subject line "Data Transition Intern"**



*All In Energy is an equal opportunity employer who values diversity. In particular, we're dedicated to broadening opportunities for individuals from demographic groups that are historically underrepresented in the clean energy economy. We're committed to building an inclusive workplace culture where talented people of widely diverse backgrounds can thrive. We are actively seeking people who bring diverse backgrounds and perspectives to join us in this work.*