



## Community Programs and Partnerships Manager

**Do you want to advance racial and economic justice while tackling climate change?** Join an innovative young nonprofit organization, All In Energy, working to expand access to climate solutions and green jobs across the Commonwealth. Our mission is to accelerate an *inclusive* clean energy economy. We work hand-in-hand with cities and local community organizations to connect communities of color, non-English speakers and renters to energy-saving programs and affordable renewable energy. These programs help families save money, make their homes healthier, and combat climate change. We are also increasing green career opportunities for people of color, multilingual individuals and women.

**The Community Program and Partnerships Manager's** role is to lead our collaboration with the City of Cambridge to engage its residents and small businesses in energy-focused programs and to be the primary point of contact for Framingham, Natick, Springfield, West Springfield and Pittsfield communities as part of the Mass Save Community First Partnership (CFP) program to support their success in meeting the goals of this program.

We are looking for a motivated, organized individual who thrives in a fast-paced environment, enjoys building community relationships, and is committed to expanding access to climate change solutions. This is an exciting opportunity to expand the outreach programs of a young and innovative nonprofit organization. Together we can ensure residents in historically underserved communities can save money, green their cities and combat climate change.

### **Key Responsibilities:**

**Lead our collaboration with the City of Cambridge to develop and implement a coordinated outreach strategy for its energy-focused programs.** You will collaborate with city staff, energy efficiency and renewable energy vendors, and area nonprofits to build partnerships, develop relationships and develop creative outreach strategies to engage residents to save money and energy at home. You will educate the community and empower residents and small businesses to take action by leading presentations, speaking to the community, attending events and appearing in broadcast media. You will track activities and progress toward deliverables and assist in providing regular updates to the city and funding partners.

**Act as primary point of contact to CFP Community Teams to support their success** engaging residents and small businesses as a part of the CFP program. You will lead biweekly meetings with the community-based Energy Advocates and municipal leaders, support community teams to develop outreach strategies, troubleshoot challenges, gather feedback, identify communications and marketing material needs, identify opportunities to promote energy efficiency programs and track activities and data. You will collaborate with our communications team to meet the communications needs of the local communities and assist in escalating community issues to appropriate internal and external stakeholders.



**Support All In Energy's mission through telling our story and miscellaneous projects.**

You will help generate awareness and excitement about our mission by helping to capture and tell stories of our work, such as in local media and to stakeholders and supporters. As a member of the All In Energy team, you will periodically be pulled into other projects, as your capacity and expertise allows.

**Qualifications:**

- Passionately embrace the mission of All In Energy, with a strong commitment to addressing climate change, equitable clean energy access, and/or economic and environmental justice.
- 1-3 years relevant professional experience
- Experience leading community outreach campaigns and partnership development
- Experience working in low-to-moderate income and/or majority-minority communities.
- Comfort using data analysis to draw conclusions.
- Proven ability to take initiative, learn quickly and creatively problem solve.
- Strong attention to detail and ability to create and maintain clear organizational systems.
- Ability to prioritize and manage multiple tasks to meet deadlines.
- Comfortable working independently and as a part of a small, nimble team.
- Willingness to travel around Massachusetts. A valid driver's license and access to a vehicle is required.

**Preferred qualifications:**

- Native or fluent speaker and writer in language(s) prevalent in communities we serve: Spanish, Portuguese, Chinese, Khmer, Haitian Creole, Cape Verdean Creole.
- Knowledge of state residential energy efficiency and renewable energy programs.
- Public speaking or presentation experience.
- Experience with Salesforce or similar database system

**Hours and Compensation:**

- 40 hours, position will include occasional weekend and evening events.
- Salary \$42,500-\$50,000, commensurate with experience.
- Additional benefits include flexible schedule, paid sick time and vacation time, flexible working location. Work from home with periodic meetings in Boston. We also have access to a shared workspace near BU Central Green Line T Station.

**COVID19 Vaccination Policy**

In line with All In Energy's values to support the health and resilience of our staff, partners and communities, we require all new hires to be fully vaccinated for COVID-19 as a condition of hire. All In Energy follows the CDC definition of "Full vaccination" which may change overtime. Requests for an exemption and reasonable accommodation due to a medical disability or a sincerely held religious belief will be evaluated on a case-by-case basis and consistent with applicable law.



*All In Energy is an equal opportunity employer who values diversity. In particular, we're dedicated to broadening opportunities for individuals from demographic groups that are historically underrepresented in the clean energy economy. We're committed to building an inclusive workplace culture where talented people of widely diverse backgrounds can thrive. We are actively seeking people who bring diverse backgrounds and perspectives to join us in this work.*

**To apply, please email a brief cover letter and resume to [careers@allinenergy.org](mailto:careers@allinenergy.org) with the subject line "Partnerships Manager".**